

**Report of Head of Scrutiny and Member Development**

**Report to Citizens and Communities Scrutiny Board**

**Date: 14<sup>th</sup> September 2015**

**Subject: Scrutiny Inquiries – draft terms of reference**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Purpose of this report**

- The Citizens and Communities Scrutiny Board has agreed to undertake inquiries into the following areas this municipal year:
  - Universal Credit
  - The development of Community Hubs
  - The development of Community Committees
- Working group meetings were held in August to discuss the potential scope of these inquiries. The draft terms of reference for the above inquiries will be tabled at the meeting for formal consideration and approval.
- The Scrutiny Board Procedure Rules require that, before embarking on an inquiry/review, the Board seeks and considers the views of the relevant Director and Executive Member. These views will need to be taken into account when agreeing the terms of reference for these inquiries.

**Recommendations**

- Members are asked to consider and agree the terms of reference for the forthcoming Scrutiny Board inquiries.

**Background papers<sup>1</sup>**

- None used

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.